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3-20-2014

# CWU Curriculum Committee Minutes - 03/20/14

Janet Shields

Central Washington University, [senate@cwu.edu](mailto:senate@cwu.edu)

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Faculty Senate Curriculum Committee  
March 20, 2014  
3:10-5:00  
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Jeffrey Stinson, Liz Kerns, Jeff Dippmann, Raymond Hall, Ginny Blackson, Kyle French, Lori Braunstein, LeAnne Watrous, Rose Spodobalski-Brower

Absent: Toni Sipic and Suzanne Little

Guest(s): Provost Levine

Meeting was called to order at 3:11 p.m.

Approval of Agenda - Ginny moved to approve the agenda. Ray seconded and agenda was approved.

Approval of Minutes - Jeff S moved to approve the February 20 and March 6, 2014 minutes. Teri seconded and minutes were approved.

Provost – Provost Levine indicated that the Curriculum and General Education Committees are going to have to be consulted more. She expressed her concern about maintaining academic integrity in the curriculum. She went over her suggestions with the committee. Front load the resource analysis with costs to departments, 3 year capacity analysis, library & IT resources, impacts on advising and scheduling of classroom space impacts. Front load consultation requirements by having the chair and dean approve and show how they are supplying resources for new courses and extra sections, materials and graduate assistants. She would like to see the syllabus included with their proposals. Due to the fact that all resource analysis and approvals could be front-loaded, she would like to see the committee eliminate holds. She indicated she has been told the committee has been looking at the construction of the committee. She does have a concern about the potential for tenure-track faculty to feel pressured with the associate deans on the committee. Provost would like to see the committee receive more workload units for the committee and see the chair .25/.5 release time. Provost asked what is the timeline or process. The committee does not know at this time.

Chair's Report – Jeff D reported that the next meeting is April 3rd in Barge 304. There will be no iPads available. At the beginning of the meeting, Lori and LeAnne will be talking about Curriculog and taking about the process. April 7th is final consultation with Digital Architecture. Committee can see what it is going to look like.

Academic Planning Director Report - Jason White let Lori know that Psychology has a program with some hidden pre-reqs. This has had an effect on their advising of

Psychology students. Jeff D will send a letter to Psychology letting them know they are violating this policy and not providing clear and accurate information to the students.

Accounting – 4:15 p.m. - Karen Martinez spoke with the committee regarding the Bachelors in Accounting. The reason the program is adding credits is to not have any hidden pre-requisites. A number of years ago the state of Washington changed requirements for the CPA. In order to be able to take the exam, they must have a concentration in accounting and at that time they added 15 credits to the major to satisfy those requirements. Recruiters have indicated that graduates need to have better writing and communication skills, so they want to leave the English requirement in. Teri moved to approve the degree for the log. Liz seconded and motion was approved.

Library – 4:30 p.m. Ginny Blackson presented the Library Services minor. Currently in Washington and Oregon those who would like a library services degree can only get a community college degree or masters. There is nothing in-between. Jeff D indicated the written justification needed to be more in line with what Ginny had said before it goes to Faculty Senate. Teri asked that the learner outcomes be deeper than what is written. There needs to be a graduation plan included in the material. The committee send the proposal back to the department for revisions. Jan moved to hold the entire package pending the edits. Ray seconded and motion was approved.

Approve March 6 Curriculum Log – Ginny moved to approve the March 6<sup>th</sup> log without COM 365. Ray seconded and log was approved. COM 365 will be sent back to department as the department has not responded to concerns about the course.

Review Curriculum -

#8 Library Media - All levels – This program was submitted previously, had been approved, and this is an additional change. EDLM doesn't show up in program, doesn't show up in strike through or clean copy. Send back to department for revisions.

#9 Physical Education and School Health BS - #38-39 Liz moved to send back the degree proposal as well as PESH 348, HED 431, PESH 350, PESH 326 and PESH 345 to update their clean and strike out copy PESH 457 actually PESH 458.

McNair MCNA 401 is being sent back to department for assessments.

ANTH 499 – This course should be 1-5 credits, needs clarification on assessment. Course will be sent back to department for revisions.

RT 398 - Outdoor Adventures in Public Lands - Jeff S moved to put RT 398 on log. Motion seconded and approved.

HIST 398 - Youth Culture, children & youth in global history – Held for assessments and ask them to clean up the use of “ands” in the description.

HIST 398 - Visual Cultures of Africa – Was approved for log.

FVS 215 – Okay to move to log.

LAJ 400 – The outcomes are not clear and look like assessments. Send course back to department for revisions.

RT 474 - Justification does not justify moving to 3 credits. Assessments are assignments. Send back to department.

PHYS 498 - moving to 3 credits following up earlier error of 4 credits. Jeff S moved and Teri seconded to move to log. Motion approved.

AST 310 -

EDBL 518 – There is not a justification to increase of credits. Need to be more specific.

Certificate in Latin American Business - took out ECON 360. Okay to move forward.

ACCT 430/530 Courses are okay to move forward.

LLAS 398 – The department revised assessment as a guide, but still needs work. Send back to department.

FVS 492 – The hold has been released and course can move forward.

Master of Music hold has been released and program can move forward.

Meeting was adjourned at 6:03 p.m.

### **Future Agenda Items:**

- Curriculum Forms
- Department Curriculum Committee
- Syllabus discussion
- Moderate Degree Proposal

Next meeting April 3, 2014 **Barge 304**